

# 31 August 2026 – Kansas City Section Executive Committee Meeting Minutes

Date: 2026-08-31  
Time: 07:00 PM CDT  
Location: Virtual Only  
Link: <https://meet.google.com/xuy-zxwd-gnf>  
Dial-in: (US) +1 530-994-2035  
PIN: 755 784 883#

Description: Executive Committee Meeting for the Kansas City Section of IEEE (R50019)  
Chair: [Italo Bett](#)  
Vice Chair: [Sayan Roy](#)  
Treasurer: [Charles Kandra](#)  
Meeting Secretary: [Andrew Johnson](#)  
Attendees: [Italo Bett](#), [Andrew Johnson](#), [Charles Kandra](#), [Arnab Das](#), [Kyrian Adimora](#), [Bhubalan Mani](#), [Mahfooz Hilaly](#), [Sayan Roy](#), [Andrea Diehl](#), [Lena Palmieri](#), [Jacob Buresh](#)  
Absent: [Kalyan Durbhakula](#), [Anil Cavale](#), [Hillary Proffit](#), [Kirk Duncan](#)

## Meeting Minutes

### Call to Order

The meeting officially begins at 7:05 PM CDT.

Italo starts by introducing Andrea Diehl and Lena Palmieri from the KU SB and says they are having trouble setting up their treasurer accounts. Italo walks through some general troubleshooting with them. Charles Kandra joins the discussion and assists with the process to accept checks from sponsors. Italo asks Charles to reach out to IEEE to find out more information about this process.

Italo asks Andrew to share about Sections Congress.

Italo asks Andrew to be the election coordinator. Andrew agrees. Italo and Andrew will meet offline to discuss getting this started.

Italo discusses the IEEE Gmail issue. There will be an additional fee for members to keep their accounts (\$37). IEEE guidance appears to be that any volunteer position can have that fee covered by any OU. Charles suggests we vote on which volunteer positions we want to cover.

Italo asks Charles for a treasurer update. Charles says we received all the rebates we are eligible for. He also notes that YP received a \$220 rebate and that the money will be managed/held by the section. Italo mentions that there will be a new requirement to have at least 10 events per year and hold elections via vTools to continue receiving the rebate.

Italo asks Arnab to give a ComSoc update. He states they are trying to finalize the details and publish the abstract competition they are hoping to host. Arnab states they are having trouble getting access to manage the existing IEEE KC ComSoc LinkedIn page. He says he will reach out once more to see if he can get access and if not, he will make a new page.

Italo asks Kyrian for updates. He states he was absent last meeting due to another event. He collaborated with other sections at a STEM outreach event. He says there will be an event coming up for which he needs volunteers. He says he will ask Italo and Dr. Roy about this offline.

Italo mentions we don't have time to hear from Mahfooz. He left a comment that he will reach out to Italo regarding an upcoming Senior Membership Drive.

## Upcoming Regional Meetings

R5 Congress: Fort Worth, Spring 2027

Future Grid Conference & Expo: October 2027, Denver area

## Next Meeting

Wednesday, September 23, 2026 @ 7-8 PM CDT, Virtual

## Adjournment

The meeting ends at 8:10 PM CDT.

## Reference

### Rolling Action Item List

| Action                                                                                                                           | Assigned To       | Due Date       | Status   |
|----------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------|----------|
| Election coordination discussion                                                                                                 | Italo and Andrew  | September 2026 |          |
| Presentation on Sections Congress                                                                                                | Andrew Johnson    | August 2026    | Complete |
| Investigate possible data integrity issue with OU analytics export (why are we seeing WSU SB and Univ. of Mo under our section?) | Italo Bett        | August 2026    |          |
| Investigate ComSoc missing from Treasurer's data view                                                                            | Italo Bett        | August 2026    |          |
| Figure out YP Treasurer Scheduling/Training                                                                                      | Italo Bett        | July 2026      | Removed  |
| Develop method to track the number of events our Chapters/AGs are holding                                                        | Kalyan Durbhakula | July 2026      |          |
| Email Italo and YP Treasurer for Training                                                                                        | Andrew Johnson    | May 2026       | Complete |
| Schedule VOLT AMA                                                                                                                | Italo Bett        | June 2026      | Removed  |
| Schedule vTools Webinar                                                                                                          | Italo Bett        | August 2026    |          |
| Schedule AMA from YP Rising Stars                                                                                                | Andrew Johnson    | February 2026  | Complete |
| Update expense account signers                                                                                                   | Italo Bett        | March 2026     | Complete |
| Reach out to Kalyan and new ExCom members to plan YP Happy Hours for 2026                                                        | Andrew Johnson    | March 2026     | Complete |

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|-----------------------------------------------------------------------------------------------------------|------------------------------|----------------|----------|
| Get final headcount from KU SB and SCM members for IEEE Xtreme programming competition and send to Chuck. | Kyrian Adimora               | November 2025  | Complete |
| LinkedIn Post for ComSoc                                                                                  | Andrew Johnson               | October 2025   | Complete |
| Email budget details for IEEE Day to Charles Kandra                                                       | Italo Bett                   | October 2025   | Complete |
| Follow up with Finance Team regard student budget monitoring                                              | Italo Bett, Charles Kandra   | October 2025   | Complete |
| Email Rising Stars Attendance Estimate                                                                    | Andrew Johnson               | September 2025 | Complete |
| Investigate methods to monitor student branch spending                                                    | C. Kandra                    | September 2025 | Complete |
| Task force to begin drafting an RFP to host R5 2027                                                       | I. Bett                      | August 2025    | Complete |
| Gather Data for Membership Development Discussion                                                         | K. Durbhakula                | June 2025      | Complete |
| Verify A. Johnson's LinkedIn Access                                                                       | I. Bett and A. Johnson       | May 2025       | Complete |
| Additional Spring Seminar Notifications                                                                   | Andrew Johnson               | May 2025       | Complete |
| Spring Seminar Series Notifications                                                                       | Andrew Johnson               | April 2025     | Complete |
| Register for R5 Congress/Greentech                                                                        | Sayan Roy, Andrew Johnson    | March 2025     | Complete |
| ExCom members to access Collabratec and join the <a href="#">Kansas City Section Workspace</a>            | All ExCom Members            | Feb 2025       | Complete |
| Reach out to <a href="mailto:Italo.Bett@ieee.org">Italo.Bett@ieee.org</a> to discuss initial activities   | Kalyan, Kyrian, Luis, Phanim | Feb 2025       | Complete |