

**Minutes of Ex-com meeting of Joint IEEE Chapter of Industrial Electronics, Industry Applications, and Power Electronics Societies (IES, IAS & PELS), held on 20<sup>th</sup> December 2023**

(CH10148 - Gujarat Section Jt. Chapter, IE13/IA34/PEL35)

**Date:** 20/ December /2023.

**Venue:** online meeting,

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meet.google.com/cvh-kcxz-kwu

**Time:** 6.00 pm to 7.00 pm.

Meeting No: 2

**The following members were present during the meeting**

1. Dr. Anil Roy
2. Dr. Mahmadasraf A. Mulla
3. Dr. Priyesh Chauhan
4. Dr. Amit Ved

Following members could not join due to other engagement.

1. Dr. Priyanka Sharma
2. Ms. Manisha Shukla

The following points were discussed during the meeting:

<b>Agenda #1</b>	<b>Roll Call - secretary</b>
	Secretary of Joint chapter had started with Roll call, 2 members were not able to join due to prior appointment.
<b>Agenda #2</b>	<b>Welcome by Chair</b>
	Chair -Dr. Roy had welcomed all present members. Corum for any meeting must be completed, that is no of votes required for majority. We had 4 members present out of 6. Meeting was continued.  Sir had inquired about bill submission status of Dr. Amit Ved, secretary of chapter who was sponsored to attend SCS at Goa and Dr.

	Priyesh Chauhan, Treasurer who attended at IEEE PELS meeting at IIT Guwahati.
<b>Agenda #3</b>	<b>Reporting of our events in year at Vtool</b>
	<p>We had reported 3 technical event and 2 administrative event at Vtool, which qualifies the chapter to receive 200\$ from IEEE HQ. If we report 5 technical event, we will be qualified for another 75 \$.</p> <p>So, we will report</p> <ol style="list-style-type: none"> <li>1. This meeting as administrative event.</li> <li>2. Priyesh sir's visit as officer training event.</li> <li>3. Sessions delivered by Manisha mam, Mulla sir and panel discussion participation by Priyesh sir as event of 90min talk in collaboration with IEEE Gujarat section.</li> <li>4. Dr. Mulla sir's talk at Parul University.</li> </ol> <p>We will write an email to VP- TEB, R10 Director with CC to IEEE Gujarat Section – chair, vice chair, secretary and treasurer.</p> <p>There was discussion about the amount we receive will be credited to IEEE Gujarat section account. Members were agreed to pay upto 20% of our amount to IEEE Gujarat section as fees for keeping account. We may also proceed to register our joint chapter, apply for PAN card and open separate account if charge by Gujarat section goes beyond 10%</p> <p>We had also discussed about activities of chapter, one thing which was pointed out by Anil sir was no of meetings. For any activity which is initiated, we must look forward. Sir had also pointed out to prepare annual plan by month of march and its reporting in the month of December. It was resolved to have 2 face to face meeting per year and quarterly meeting online.</p>
<b>Agenda #4</b>	<b>New Excom for 2024</b>
	<p>Following was proposed and accepted by present members,</p> <ul style="list-style-type: none"> <li>● Chair: Mahmadasraf A. Mulla</li> <li>● Vice Chair: Amit Ved</li> <li>● Secretary-cum-Treasurer: Priyesh Chauhan</li> <li>● Vice Chair (Technical Activity): Priyanka Sharma</li> <li>● Vice Chair (Industry Relations): Manisha Shukla</li> <li>● Vice Chair (Education Activity): Pallavi Bharadwaj</li> <li>● Immediate Past Chair: Anil Kumar Roy</li> </ul>

	Above committee will be reported to Vtool by Amit Ved.
<b>Agenda #5</b>	<b>Other Agenda</b>
	<p>Dr. Priyesh Chauhan had discussed about his experience with PELS meeting. Chapter of other societies have more no of student branch and activities carried out by them. Sir had also raised issue in delaying of fund for PELS day in meeting.</p> <p>Anil Sir had guided to look for every proposal and get funds, activities will be done as proposals will be granted. Chair will get all information from all 3 societies.</p>

There were no other points presented with permission of chair, Meeting was ended with thanks to the all-present members.

Dr. Amit D. Ved  
Secretary, IA/IE/PES Chapter, Gujarat Section