**IEEE Washington Section**

<http://r2.ieee.org/washington/>

Advisory Committee (AdCom) Meeting Agenda

January 15, 2024 (Monday), 07:00 PM (ET)

Event registration page   <https://events.vtools.ieee.org/m/399265>

It will be hybrid - the in-person meeting will be at the UMD Airport Operations Center

**Virtual Attendance Link:**

<https://ieeemeetings.webex.com/ieeemeetings/j.php?MTID=mdd7e0d0ce0276f30ca9eea305d2f47ed>

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| --- | --- |
| Meeting number: | 2532 717 9702 |
| Meeting password: | hqUj2VXH2D6 |

**Physical Location Address:**

1909 Corporal Frank Scott Dr College Park, MD 20740
Room: Conference Room A

\*Completely virtual event because of snowstorm.

QUORUM: Established.

ADCOM Attendance noted below. Total of over 20 members present.

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| --- | --- |
| Chair | Sastry Kompella – Present |
| Vice-Chair | Frank Block – Present |
| Secretary | William Blair – Present |
| Treasurer | Steve Bezner -  |
| Past Chair | Vijay Kowtha – Present |
| Director  | James Christian – Present |
| Director  | Roger Kaul - Present |
| Director  | Paul Cotae - |
| Director  | Aysegul Cuhadar – Present |

1. Chair’s Report – Sastry Kompella
2. Antennas and Propagation – Matthew Burfeindt (*Dissolved by MGA?) – will start working on restarting the Chapter.*
3. Vehicular Technology Society – Danda Rawat is newly elected chair.
4. Society on Social Implications of Technology – Murty Polavarapu discussed upcoming seminars.
5. Liaisons to External Organizations
	1. DC Council of Engineering and Architectural Societies (James Christian)
		1. Communicated the interest in holding a December section meeting early in the month.
	2. Science Fairs (Vijay Kowtha)
		1. Requested 30 judges for the Montgomery County Science Fair
			1. Review papers on Machine Learning, Computer Science, Physics, etc.
		2. 1/18/24 3pm-7pm Event.
6. **New Business: (New Motions)**
	1. Review of Director Agendas
		1. Roger
			1. Encourage more chapters to participate at the section level.
			2. Participating in awards including science fairs.
		2. Aysegul
			1. Contribute to the IEEE Washington Section Science Fair Awards. Prince George County science fair organizers asked whether we are giving out any awards for the DC Science Fair.
		3. James Christian
			1. Improve Vehicular Technology Society.
			2. Possibly establish a December section meeting following discussion with the DC Council of Engineering and Architectural Societies (DC EAS).
	2. Director Elections
		1. Nominated Roger as Director (Harvey seconded), approved.
		2. Nominated Aysegul as Director (Harvey seconded), approved
		3. Nominated James as Director (?? Seconded), approved
	3. Draft Budget for 2024
		1. Will compute an updated estimated membership rebate before the next meeting.
		2. Awards Banquet or Appreciation Luncheon.
			1. Decide on increasing resources ($7,500) for the event.
			2. Possible Venues
				1. Museum of Natural History
				2. Air and Space Museum
				3. Venues in Arlington
		3. Improve Student Chapter Support
			1. Allocate $1,000 for student chapters
			2. Plan to create student chapters at local universities
			3. Organize pizza parties with local universities
			4. Investigate acquiring hardware for student activities (i.e., Raspberry PIs and Arduino Boards)
			5. List Local Universities
				1. Contact Professor Pamela Abshire for Student Activities at the University of Maryland.
				2. Georgetown
				3. George Washington University (GW)
				4. University of DC
				5. Howard University
			6. IEEE Graduate Student Member
				1. Can Vote
				2. Serve in section and chapter roles.
			7. IEEE Undergraduate Student Member
				1. Serve on student activities as a student representative
	4. Motion to Pass the Budget
		1. Proposed by Sastry.
		2. Seconded by Harvey.
		3. Passed Unanimously with present committee members and directors.
	5. Availability of Section Documents (i.e., bylaws) on the Section Website.
		1. Transfer ownership to the Wordpress site for the Section.
		2. Update documents on the website.
		3. Create and manage the section’s ListServ.
7. Meeting Adjournment

 - Motion to adjourn passed at 9pm.

**Attendees**

20 Members Present on WebEx