

IEEE Buffalo Section Executive Committee Meeting Agenda

6:30 PM, Thursday January 9, 2020

Chef's Restaurant

- 1) Call to Order
- 2) Review minutes from the last meeting (Mitch)
- 3) Review treasurer report (Kyle)
- 4) Discussion of Executive Committee members and voting/non-voting positions (Mike)
- 5) Committee Reports / Programs / Arrangements
 - a. Membership Development (Brian):
 - b. Programs / Arrangements:
 - i. Scheduled events
 1. Measurement of Economic Power-An Engineering Approach presented by Dr. Safiuddin; February 17, 2020, UB (location is tentative).
 2. Recognition/Awards Dinner, February 20, 2020, Classics V.
 3. TSC Joint Dinner Meeting, Salvatore's, March 12th, 2020.
 - ii. Future planned events
 1. IRMMW Conference, National MTT, Buffalo, NY, Sept. 13-18, 2020 (Andrea Markelz) – Judy/Jennifer.
 2. Senior Membership Drive, April? 2020, need to schedule
 3. AP/MTT DML talks 2020 (Marlin):
 - a. Jon Martens (JM): What is my measurement equipment actually doing? Implications for 5G (Spring 3/20-6/20)
 - b. Markas Gardill (MG): Automotive Radar, A Signal Processing Perspective on Current Technology and Future Systems (Cancelled?)
 - c. Website (Dave/Padma):
 - d. Awards Committee (Judy):
- 6) WNY / Region1 / National IEEE Updates
 - a. Section vitality assessment submitted on 12/31/19.
 - b. End of year deadlines:
 - i. 2019 financial and L31/Meeting Reports deadline is Friday, 31st January 2020.
 - ii. 2019 Section/Chapter Audit/Financial Review deadline is 31 March 2020.
 - iii. 1099 reporting (Awards and grants to individuals or institutions) via Netsuite is due 10 Jan 2020. (Not applicable to us)
- 7) Societies / Chapters / Associated Organizations
- 8) Old Business
 - a. Action Items from last meeting
 - i. Student Branch reporting through Section as of February 1st, 2019 (Mike) – Ongoing
 - ii. EDS Chapter formation, Vasili Perebeinos as chair – Ongoing
 - iii. 2019 Financial reporting due by February 21, 2020 to be eligible for 10% bonus.
- 9) New Business

10) Review Action Items (Mitch)

11) Adjourn

Next ExCom Meetings / Locations (to be confirmed):

Thursday, February 13, 2020 (UB)

Wednesday, March 11, 2020 (Buff State)

Thursday, April 9, 2020 (UB)

Thursday, May 14, 2020 (UB)

Thursday, June 11, 2020 (UB)

Thursday July 9, 2020 (UB)

--Summer Break—

Wednesday, September 9, 2020 (Buff State)

Thursday, October 8, 2020 (UB)

Thursday, November 12, 2020 (UB)

Thursday, December 10, 2020 (UB)