

Exe. Com. Meeting Invite - 13th June 2024 - Hamilton Section

June 12, 2024 7:19 PM





Meeting Date: 2024-06-13 7:00 PM

Location: WebEx

Link to Outlook Item: [click here](#)

Invitation Message

Content

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|  June_13th_2024_IEE... | Added by IEEE.org June_13th_2024 _IEEE_Hamilton_Section_ExecMeeting_Agenda_and_Webex_details |
|  May_2024_IEEEHamil... | Added by IEEE.org May_2024_IEEEHamiltonSectionExecMeetingMinutes |

Participants

- [Tanzeel ur Rehman](#) [IEEE.org](#) (Meeting Organizer)
- [Patrick Nkwari](#)
- [Asaf Maruf](#)
- [Moha Abaszadeh \(moha.abaszadeh@gmail.com\)](#)
- [Marjan Alavi - Gmail \(s.marjan.alavi@gmail.com\)](#)
- [John Harris](#)
- [Jim Kozlowski](#)
- [Terry Branch- PDRTECH \(terry.branch@pdrtech.ca\)](#)
- [Eduardo Gomez Hennig](#)
- [Abu Zahid \(abu.zahid@ieee.org\)](#)
- [Abu Zahid](#) (Tentative in Outlook)
- [Nasim \(nsm.sohrabi@gmail.com\)](#)
- [Evan Tanudjaja \(McMaster SB, tanudjae@mcmaster.ca\)](#)

Notes

1. Agenda approved for June2024. May 2024 minutes approved.

/** [MoM dt: 20240613] No comments. Agenda and MoM approved **/

2. Update on Handover of responsibilities among executive committee members.

i. Issuance of Credit card to Asaf

/** [MoM dt: 20240613] Asaf received the credit card**/

3. Budget Items (Moha) – request for an updated list and progress of upcoming Toyota Plant visit. Staring June25th.

/** [MoM dt: 20240613]

- Moha to provide more details specially on transportation. Moha got 2 or 3 quotes from transport companies. \$1100 is the best quote received and has to pay deposit of \$250 today.
- Registration fees has been included. \$25 for IEEE and \$35 for non-IEEE. So far 20 registrant.
- Event is open for everyone not limited to students.
- Capacity of 40peoples to register. Registration date extended from 10th June to 20th of June.
- Motion started for the approval of \$1700. No one apposed. Motion approved. So far \$680 collected.

- Note: Asaf's credit card limit it \$1000. So Moha can make the payment and send receipt to Asaf for reimbursement. If urgent, Asaf can provide cheque. Moha and Asaf will coordinate each other.
- GST is not applicable to IEEE Hamilton section. There is no way to refund it.
- Moha requested Asaf to provide banners and poster *//

4. Treasurer's Update – (Asaf)

//* [MoM dt: 20240613]

- Rebate received of \$5,703 including bonus.
- Asaf also mentioned that student didn't get any rebate for last year 2023. So we need to strengthen our SB to have more activities on SB section and Hamilton sections. We also need to encourage them to join our ExCom. Meetings.
- Toyota visit. Also encouraging SB to attend this meeting. Patrick will keep sending email to John Von and Even (new Chair of McMaster Branch)
- All issue with concentration bank account have been resolved and account has been setup *//

5. Student Branch Updates

i. McMaster Student Branch Update: (Tina Ismail/Justin)

//* [MoM dt: 20240613]

- Even's (new Chair for McMaster student Branch) will attend all the meeting from now onwards.
- Tina has been retired and will not attend any meeting. Even's email has been setup.
- Even's informed that SB banking account has been setup and he had meeting internally to setup the documentation and also setup media account.
- Even's still has issues to access vtools which he has sent an email to fix it. However, IEEE email issues has been resolved.
- Patrick sent 2 students names to Even's for Webmaster. Even to send email to those people and follow up with them.
- Even got funding from HICO sponsorship
- May2024 tour: HICO student have come to University and visited different clubs. Given them IEEE stickers etc. It happened on May2024
- Even requested for IEEE Material. Evan's has to look to website to order the material.
- Evan will inform EMVS chapter Chair to make changes on membership IDs.
- Even will invite Patrick or Tanzeel for any upcoming email *//

ii. Mohawk Student Branch Update: (John van Loon/Patrick)

//* [MoM dt: 20240613] Patrick sent email to John Van loon(Chair Mohawk Student Branch) but no response *//

iii. Niagara College Branch (Kainaan Riordan)

//* [MoM dt: 20240613] Tanzeel to send an email to Kainaan to attend next meeting. *//

6. Affinity Groups:

i. Life Members' Update - (Terry Branch/Patrick)

//* [MoM dt: 20240613]

- Terry attended the LM session. Meeting in June. Vancouver is very active. Award went to Vancouver to Carl Gonzales. Another award went to southern Alberta.
- Next IEEE LM conference in Boston from June11-12th 2025 *//

ii. Update on KBC Website - (Terry Branch)

//* [MoM dt: 20240613]

- After meeting in Austin, there are lots of other meetings, workshops, brainstorming sessions. SB, YP and WIE were engaged. Good feedback from people.
- All they decided to move for group mentoring for region4 and Region5. Purpose is that more LM will engage with students
- There will be a pilot experiment which is coming soon. Evan's to contact Terry for engagement on Pilot experiment. *//

iii. Women in Engineering (WIE) Committee/Engineering Evolved documentation - (Moha)

//* [MoM dt: 20240613] Moha informed that Toyota visit is the latest updated from WIE side *//

iv. Young Professionals (YP) Committee Update: (John Harris)

//* [MoM dt: 20240613] Nothing hear about on YP. Tanzeel to send an email to AbdelRahman if he is interested *//

v. Joint Chapter: Vote of the executives team for the IEEE Industrial Electronics Society (IES)/IEEE Industry Applications Society (IAS) (Patrick)

/** [MoM dt: 20240613] Patrick to contact 2nd person if he interested to join Joint Chapter. Patrick will make an appointment for voting for the Chair to 2nd person. */

7. Chapters:

i. Super Chapters (Jun Chan)

/** [MoM dt: 20240613] Not available */

ii. Power Chapter Update - Abu Zahid nomination for Chair (PatrickJohn Harris)

/** [MoM dt: 20240613] John informed that Power Chapter is running fine. They just need help which require coordination. John will talk to Chair by email and will check what the latest updated */

8. Committee Groups:

i. Seniors Members update: (John Harris)

/** [MoM dt: 20240613] No update */

ii. Membership Development update: (Bassem Elosman)

/** [MoM dt: 20240613] Never heard from Bassem. Do we offer a new person? Lets has someone to contribute. No update */

iii. Webmaster update: (Abu Zahid)

/** [MoM dt: 20240613] No update. Technical event can be published on IEEE TV. Need to check */

9. Future Meetings/Speaker Ideas (All)

i. Update on upcoming presentation –Laith, Bala and Kay, Asaf and Tanzeel

/** [MoM dt: 20240613]

- Take Laith out of schedule.
- Email to Kay and arrange next meeting date in July.
- Asaf to select the topic and propose date for his meeting. Most properly in July */

10. New Business (All)

i. IEEE SB Bank Account – (Evan Tanudjaja/John Harris)

/** [MoM dt: 20240613] Evan has updated on Student chapter. Refer to item5.i */

ii. Request for fellowship – Email by Shen Mike.

/** [MoM dt: 20240613] Mike doesn't belong to PES. He is from Power Field. Next nomination will be on Feb2025 so Mike can work more on Fellowship requirement. John will response to Mike*/

11. Next meeting will be on Thursday, July 11th, 2024 starting at 7:00pm via Webex.

From <https://d.docs.live.net/8fcc83610a578c1f/Documents/IEEE/Meeting_June_2024/June_13th_2024_IEEE_Hamilton_Section_ExecMeeting_Agenda_and_Webex_details.doc>