
IEEE Boston Reliability AdCom Meeting Minutes, Tue 2024-07-09 18:00 EDT

1 message

Don <spare04lt@gmail.com>

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Reply-To: d.markuson@ieee.org

To: James Yakura <james.yakura@ieee.org>, Brittany Justus LAST_NAME <brittanyjustus@comcast.net>, Charles Recchia <charles.recchia@ieee.org>, Daniel Weidman <DanWeidman@ieee.org>, "d.markuson@IEEE.ORG" <d.markuson@ieee.org>, Gene AdCom <gbridgers@resultsma.com>, jchung19@bu.edu, "Jones, Mary" <majones@analogic.com>, Giora Kuller <g.k.kuller@ieee.org>, "James A. Yakura" <james.a.yakura@ieee.org>, Mohammad Pourgol <mpourgol@umd.edu>, "LaRese, Ellery - 0010 - MITLL" <Ellery@ll.mit.edu>, huangscorporation@gmail.com, Mary Jones <maryajones-04040@msn.com>

AdCom Meeting Minutes, Tue 2024-07-09 18:00 EDT, via Zoom

1. Called to order at 18:05 EDT, in attendance were:

- Jay (James P.) Yakura (Chair) - Retired
- Dan Weidman (Vice Chair) - MIT-LL
- Don Markuson (Secretary & Treasurer) - Silicon Labs
- Mary Jones - Analogic
- Brittany Justus - Hanscom
- Ellery LaRese - MIT-LL
- Mohammad Pourgol - recently left Teradyne
- Charlie Recchia - ASMPT NEXX

2. Opening Remarks

- Dan noted MIT-LL expects him to report his involvement in the chapter but that it cannot involve using company resources, which seems rather contrary to some of his chapter efforts.
- Mohammad has left Teradyne, says to use his University of Maryland <mpourgol@umd.edu> email for chapter activities.

3. Officer and AdCom Member Reports

Secretary (Don)

- Minutes from 2024-06-05 had been distributed; Jay moved to accept, 2nd by Dan and unanimously approved.

Treasurer (Don)

- Awards: no news, all set until end-of-year.
- Treasury:
 - * Just interest income.
 - * Charlie has some June meeting refreshments and name tags expenses to be reimbursed.

Al#1> Charlie to email Don June meeting receipts for reimbursement

Vice Chair (Dan)

- Past Technical Meeting Schedule
 - * Wed Jun 12 - Adam Bahret "Perfect Accelerated Life Testing!" Hosted by Charlie at ASMPT NEXX. 52 registered, 31 attended: 17 IEEE, 14 non. vTools updated. Dan was sorry to have missed this meeting due to vacation, noting he'd worked at NEXX for quite some time years ago.

Al#2> All to Like the LinkedIn post of this meeting

https://www.linkedin.com/posts/asmpt-nexx_alt-adambomb-adambahret-activity-7216419391918256129-QhmH?utm_source=share&utm_medium=member_android

- * Wed Jun 26 - At MIT-LL, Ethan Cascio Cancelled on the day of, due to speaker illness. Had 29 in-person and 13 virtuals signed up. We definitely need to reschedule this one!

Thanks go to Dan and Jay for efforts to notify registrants of the cancellation; no stray attendees were observed.

- Upcoming Technical Meeting Schedule
 - * Wed Sep 11 SMTA tour at Nano Dimensions, Waltham?
Dan & Charlie points of contact.
(Note it's not the 18th, but Dan has the 18th reserved at MIT-LL just in case; maybe use it for a live AdCom meeting!)
 - * Wed Oct 09 NE-ESDA @MIT-LL
Soliciting available topics:
 - . device level testing die-to-die by Tom Meuse [try Oct]
 - . costly controversial myths by Ted [try Jan/Feb or Dec backup]We like both topics; try scheduling both.
 - * Wed Nov 13 (tbd)
 - * Wed Dec 11 (tbd)
Dan asked Jay to contact Ethan for Dec with Nov or Jan as alternatives.
- Future Meetings Topics
 - * Charlie mentioned Boston Inform chapter (Katarina Gredencko) again; try coordinating these.

Chair - Jay

- This is our first AdCom using IEEE vTools Events utility!
Agenda is there. Even attaches minutes! Check out past ones there!

AdCom Roles

- Newsletter (Mary)
Got our newsletter submitted, thinking maybe we had missed the deadline but the editor was on leave so we were in time after all. The schedule hasn't moved out a month after all, as previously reported.
Mary plans an August release to cover the June meeting.
- Website (James A.) - <https://r1.ieee.org/boston-rl>
James A. is transferring all the website know-how and passwords to Justin.

4. Old Business

- Hardcopy chapter brochure for in-person meetings.
Dan suggests we resurrect this effort.
- The MIT-LL plaque - was going to be presented to Eric Evans (Director) but there's now a new Director who started a week ago. Originally to be presented in 2020 but delayed due to pandemic. Target Oct 9th meeting.
- Action Items from 2024-06-05
 - AI#1 DONE - Don to make Jay a signer on the chapter account
 - AI#2 DONE - Don to send Charlie Ken R's contact info
Unfortunately unable to make contact, so may need to try obtaining a new chapter banner from IEEE.
 - AI#3 OPEN - James A. to contact Justin, arrange website handoff
 - AI#4 DONE - Justin to help with Adam Bahret pic on LinkedIn
- Action Items from 2024-04-05
 - AI#4 DONE - Charlie to put a local open-jobs slide together
- Action Items from 2024-02-26
 - AI#3 DONE - Dan to try posting meeting notice on Facebook.

5. New Business

- Succession - MGA election requirements:
Need to form nominating committee by 01-Aug.
Committee consists of 3 members, only one can be a current officer, who cannot be nominated; the others take a role of Chair and Teller (aka vTools coordinator responsible for tallying results and reporting to section).
This is the "Simplified" process whose document is 147 pages long!

https://mga.ieee.org/images/files/Current_MGA_Operations_Manual_2024.pdf
<https://mga.ieee.org/volunteer-hub/geographic-unit-operations/geographic-unit-elections>

<https://nominations.vtools.ieee.org/home>

<https://kb.ieee.org/vtools/blog/kbtopic/nominations>

Email: geounitelection@ieee.org

15-July has WebEx training session (links provided in agenda).

New officers must be RelSoc members as of 30-Jun

(though this may be waived for this year's elections).

Exceptions we need approval from Region Director.

Do we have a chapter members database? Probably not a current one, though the vTools nomination tool should manage this for us.

No fewer than two, no more than three names per office.

But if only one for an office, need waiver from Region.

At least we should have a nominating committee.

Don, Dan, or Jay on the committee? None of us feels really excited about it.

Dan is willing to remain an officer for continuity, but could also step down.

Don noted at previous AdCom he will be stepping down from being a chapter officer in 2025.

Secretary: TBD; historically takes minutes, sends out agendas, though the Chair has been sending out agendas recently.

Treasurer: TBD; we want to maintain that position for our monies.

Chair: TBD

Vice: TBD but could stay Dan

We all want to keep chapter active!

Mohammad Willing to jump in to help out, though he also has roles in ASQ and ASME which take time.

Brittany hesitant due to unknown time commitment.

Ellery is still familiarizing herself with the chapter.

Jay has been helpful with vTools; willing to help train here.

Mary plans to lapse her IEEE membership in Jan, so will seek new volunteer for assembling newsletters to the Society in 2025.

- Nominating committee tentatively formed with some arm twisting:

* Officer: Don

* Chair: Mohammad

* Teller: Brittany

Current AdCom members to assist this group as needed.

AI#4> Don to schedule a Nominating committee meeting in August

- Charlie proposed to phase out hybrid meetings, either do only in-person or only virtual, due to the complicated logistics and technical issues that degrade the overall experience for both virtual and in-person attendees.

Dan agreed it's a nuisance to run a hybrid meeting, but noted that we are a rather geographically distributed chapter.

He proposed that we do not proffer Zoom links normally but only as an exception.

AdCom decided to consider these proposals on a per-meeting basis, e.g. September's in-plant tour will be exclusively in-person.

- New chapter banner:

Charlie was unsuccessfully contacting Ken to retrieve our aged and more recent Chapter banner stuff.

Jay noted an MGA document mentions obtaining banners, and we do have monies for this.

AI#5> Jay to also try contacting Ken.

- Phone tree to manage meeting cancellations:

Based on the experience of our most recent meeting cancellation.

Our meeting announcements should encourage providing phone# in case of last-minute cancellations.

Jay had cleverly asked for confirmation from recipients of his cancel emails.

6. Upcoming AdCom Meetings

Tue 2024-09-03 at 18:00 EDT, via Zoom (details to be sent in invite)

7. Closing Remarks

Stay cool!

8. Meeting Adjourned at 19:45 EDT

..Don Markuson, Treasurer & Secretary
IEEE Boston/New Hampshire/Providence Reliability Chapter