

## IEEE Buffalo Section Executive Committee Meeting Agenda

6:30 PM, Thursday February 13, 2020

**UB – 230A Davis Hall**

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- 1) Call to Order
- 2) Review minutes from the last meeting (Mitch)
- 3) Review treasurer report (Kyle)
- 4) Committee Reports / Programs / Arrangements
  - a. Membership Development (Brian):
  - b. Programs / Arrangements:
    - i. Scheduled events
      1. Measurement of Economic Power-An Engineering Approach presented by Dr. Safiuddin; February 17, 2020, UB.
      2. Recognition/Awards Dinner, February 20, 2020, Classics V.
      3. TSC Joint Dinner Meeting, Salvatore's, March 12<sup>th</sup>, 2020.
    - ii. Future planned events
      1. Senior Membership Drive, April? 2020, need to schedule
      2. UAV STRATUS Conference, UB, May 18-20 (Promote only)
      3. IRMMW Conference, National MTT, Buffalo, NY, Sept. 13-18, 2020 (Andrea Markelz) – Judy/Jennifer.
      4. AP/MTT DML talks 2020 (Marlin):
        - a. Jon Martens (JM): What is my measurement equipment actually doing? Implications for 5G (Spring 3/20-6/20)
  - c. Website (Dave/Padma):
  - d. Awards Committee (Judy):
- 5) WNY / Region1 / National IEEE Updates
  - a. End of year deadlines:
    - i. 2019 financial and L31/Meeting Reports is done.
    - ii. 2019 Section/Chapter Audit/Financial Review deadline is 31 March 2020.
- 6) Societies / Chapters / Associated Organizations
  - a. TSC meeting update.
  - b. EDS Chapter formation, Vasili Perebeinos as chair – Ongoing
- 7) Old Business
  - a. Action Items from last meeting
    - i. Student Branch reporting for 2020 is done.
    - ii. 2019 Financial reporting is done.
    - iii. 2020 Budget update (Kyle)
- 8) New Business
  - a. Form 2019 Audit Committee.
  - b. Sponsorship request – Women in Stem (Gave \$400 last few years). (Judy)
  - c. Sponsorship request – WNY Invention Convention (Gave \$250 last few years). (Mike)

- d. Industry engagement competition for Sections Congress 2020. (Mike)
- 9) Review Action Items (Mitch)
- 10) Adjourn

Next ExCom Meetings / Locations (to be confirmed):

Wednesday, March 11, 2020 (Buff State)  
Thursday, April 9, 2020 (UB)  
Thursday, May 14, 2020 (UB)  
Thursday, June 11, 2020 (UB)  
Thursday July 9, 2020 (UB)  
--Summer Break--  
Wednesday, September 9, 2020 (Buff State)  
Thursday, October 8, 2020 (UB)  
Thursday, November 12, 2020 (UB)  
Thursday, December 10, 2020 (UB)