
FW: Meeting Summary for IEEE Alaska Section ExComm Zoom Meeting

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From: Meeting Summary with AI Companion <no-reply@zoom.us>**Sent:** Tuesday, December 3, 2024 8:37 PM**To:** Robert Posma <robert.posma@respec.com>**Subject:** Meeting Summary for IEEE Alaska Section ExComm Zoom Meeting**NEW**

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Meeting summary for IEEE Alaska Section ExComm Zoom Meeting (12/03/2024)

Quick recap

The team discussed the nomination and selection process for the Engineer of the Year award, with Mark Ayers being chosen as the recipient. They also reviewed the treasurer's report, discussed the budget for next year, and planned for the upcoming section meeting and Engineers Week. Additionally, they discussed the nomination process for the upcoming elections, potential speakers for the January meeting, and issues related to expense reports and approvals.

Next steps

- Ken to contact Curtis Thayer or someone at Alaska Energy Authority about presenting at the January 15th section meeting.
 - Richard to follow up with Mari (Mariko) about potentially presenting at a future section meeting.
 - Ken to send Mark Ayers information about the Engineer of the Year award and request a 250-word bio and photo by Monday, December 9th.
 - Robert to submit the \$500 budgeted donation to E-Week.
 - Jeremie to nominate Pat Reinhart for member-at-large position.
 - Ken to follow up with Bryce regarding the financial audit notes.
 - Ken to upload section archive files to the appropriate location.
 - Aung to send out another reminder email about officer nominations to all Alaska section members.
 - Robert to look into Zoom recording settings and AI companion limitations.
 - Ken to contact Jeannie at Kenny Engineering about volunteering for Math Counts.
 - Mitch to update and resubmit his expense report in Concur.
 - Robert to review Concur approval process settings for next year.
 - Nolan to get set up with an I triple E credit card.
 - Excomm members to self-nominate or nominate others for officer positions using the vTools system.
 - Ken to arrange the January 11th planning meeting at GCI's office from 9 AM to 2 PM.
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Summary

Treasurer's Report and Engineer Award

Robert presents the treasurer's report, which he initially had trouble sending out. The group discusses moving the agenda item for IEEE Engineer of the Year Award earlier since Robert and Bryce need to leave early. They approve the agenda with that change and the previous meeting minutes. The meeting then proceeds to the Engineer of the Year Award discussion.

Engineer of the Year Award Discussion

The team discussed the nomination process for the Engineer of the Year award. Ken nominated Mark Ayers for the award, and the team agreed to accept nominations until the end of December. However, no other nominations were received. The team then voted to approve Mark Ayers as the Engineer of the Year. Ken was tasked with notifying Mark Ayers of his selection and providing him with the necessary information for the award. The team also discussed the process for submitting the award information to the Eweek Steering Committee, with the chair of the society typically handling this task.

Engineer of the Year Award & Budget

The team discussed the upcoming Engineer of the Year award, with Ken needing to provide a 250-word bio and a photo for Mark. They also discussed the treasurer's report, with Robert explaining the trend of decreasing historical balances due to the movement of funds into the investment fund. He also mentioned the need to adjust the budget for branch support and the upcoming scholarships. Ken suggested keeping the budget low for next year, considering their current financial situation.

Concur Amount, Travel Policy, and Budget

In the meeting, Robert discussed the finalization of the Concur amount for Mitch for this year and the need to look at the official travel policy. Ken suggested that the section could vote to reimburse a certain expense if they wanted to. Mitch explained his travel situation and Ken agreed to reimburse him \$55 with taxes. The team also discussed the budget for next year, with Ken suggesting it should be done by the end of the year. They also discussed hosting a section planning meeting in January at GCI's office. Nolan reported that efforts to organize something for December had fallen flat due to people being out of town or not committing.

Elections and Meeting Scheduling Discussed

Aung discussed the nomination process for the upcoming elections, urging all members to nominate themselves or others for various positions. Ken clarified that self-nomination was possible, but also encouraged nominating others. Aung also mentioned the need for all members to fill out the nomination forms. The team then discussed scheduling a meeting for January 11th, with Richard suggesting he might be able to attend if he flies in the night before. The meeting was tentatively planned for 9 to 2, with the possibility of adjusting the schedule if necessary.

Nomination Process and Election Concerns

The team discussed the nomination process for the upcoming election. Aung clarified that all members should have received a link to nominate candidates, and he planned to send a reminder to all members. Nolan expressed interest in nominating Bob Sites for a member at large position. Aung explained the nomination process, including the possibility of nominating multiple people for a single position and the six-step process. The team also discussed the potential for petitions if not all nominees make it to the ballot. Ken confirmed that he could see the list of nominees, indicating that some members of the executive committee have administrative access to the nomination tool. The team agreed to follow the prescribed steps in the nomination process, despite some concerns about the time constraints.

Candidate Selection and Engineers Week

Mitch raises a question about potential candidates for the at-large position, including Pat Reinhart and Andy Resut. Jeremie agrees to nominate Pat Reinhart, though he expresses some concern about Pat's availability given his workload. Robert proposes extending the officer term end dates to January 31st, which is approved. The group then discusses updates to the website and plans for Engineers Week, including the guest speaker, student competitions, school presentations, and the need for volunteers for events like MathCounts. Ken expresses interest in potentially volunteering for MathCounts.

Improving Start Times and Social Events

The team discussed their plans for the upcoming year, with a focus on improving their start times and organizing social events. They also discussed the challenges faced by Acolo in their bid for the Isleson Air Force Base project, and the potential for a new battery energy storage system to support the rail belt transmission. The team agreed to pick a date for their January section meeting and to look for speakers available on that date. They also considered the possibility of hosting a social event at the Lions Club in Mountain View.



Discussing Renewable Projects and Speakers

Aung suggested that Curtis Thayer, the executive director of the AEA, could be a suitable candidate to discuss renewable projects and programs in Alaska. Ken agreed and suggested that Curtis could present live at the Ua campus. Aung offered to provide Curtis's contact information for further communication. Mitch proposed reaching out to potential speakers for the January 15th meeting, with a backup date of February 19th. The team agreed to prioritize potential speakers for the January meeting and to have a backup date for those who may not be available.

Engineering Presentation for E-Week Plans

The meeting discusses plans for an engineering presentation during E-week. Ken volunteers to reach out to the Alaska Energy Authority (AEA) for a potential speaker. There is discussion about other potential speakers from organizations like GCI and ASAP. Mitch provides updates on contacts at AEA and ASAP who could present. The group decides the AEA topic would likely be of high interest. There is also some friendly banter between the electrical and mechanical engineers.

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