

July 25th, 2024.

**Effective Presentation Skills**

* 1:05-1:16pm: Networking Session

Members participated in a round of introductions, sharing their names, departments, levels, and an interesting fact about themselves.

* 1:17-1:42pm: Session anchored by Kelechi Nwaigwe

**Three Key Aspects of a Presentation**

1. **Dressing**: Emphasized the importance of dressing professionally, as it contributes to the overall impression.
2. **Presentation Slides**:
   * + Title page: Include name, matric number, and department.
     + Introduction: Briefly discuss your IT experience.
     + Ensure slides are concise and easy to follow.
     + Highlight personal contributions.
     + Conclusion and recommendations.
     + Suggested using Slides Go for diverse themes.
3. **Presentation Approach**:
   * + Exude confidence and present defendable content.
     + Utilize gestures to engage the audience.
     + 1:43-1:45pm: Closing Remarks by Salome
     + The meeting concluded with closing remarks by Salome, followed by a photo session.