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The Institute of Electrical and Electronics Engineers, Inc. - Alaska Section  
Anchorage, Alaska

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**Executive Committee Meeting Minutes**  
11 March, 2025

**Zoom Meeting**  
**6:00-7:30pm**

**Zoom Meeting ID: 988 3277 8456**  
**Zoom PIN: 269832**

**Contact: Nolan Willis at 907-952-2491 if you have problems signing in.**

- I Call to Order** – Meeting called to order by Chair Nolan Willis at 6:06pm.
- II Attendance** – Nolan Willis, Ken Pigg, Mitch Roth, Robert Posma, Richard Wies, Gtreg Gleason.
- III Adoption of Agenda** – Approved with deletion of E-week planning.
- IV Approval of Minutes** – Minutes from the February 04, 2025 ExCom meeting were approved with minor corrections.
- V Officer Reports and Introductions**
- A. Chair – Nolan Willis – No report.
  - B. Past Chair – Ken Pigg – Attended E-week banquet with Mitch.
  - C. Vice Chair – Mitch Roth – Attended E-week banquet with Ken. Helped with raffle ticket sales.
  - D. Treasurer – Robert Posma – Distributed budget by email.
  - E. Secretary – Jeremie Smith – Absent
  - F. At-Large Members:
    - Robert Seitz – Absent
    - Gregory Gleason – Gave introduction and listed IEEE interests.
  - G. PES Chair – Richard Wies – No report.
- VI Action Items**
- A. 2025 Budget – Robert distributed the approved version by email.
  - B. Section Operations Manual – The Operations Manual was reviewed with no changes at this time. Approved 6-0.

**VII Old Business**

- A. Website Updates – Mitch is working with IEEE group recommended by Khan Liu to set up a support contract.
- B. Awards – Arrange to present IEEE and E-week awards to Mark Ayers at a future meeting. Jeremie will order gold pan.
- C. E-week Planning – Mark Ayers is out of town and can't attend banquet on February 22nd. Ken will attend on Mark's behalf and assist with sales of raffle tickets. There are 2 banquet tickets available and Mitch expressed interest in attending. Held at the Eagan Center; doors open at 5pm.
- D. AK Section Archives – No change. Ken has begun uploading past treasurer reports. Robert needs access info for Google drive account. Ken will follow up with Robert. Switch to Google Workspace account?
- E. Scholarships – Need letters to UAA and UAF faculty ASAP. IEEE Foundation has converted founding documents to a new format. They need to be reviewed and updated by the Section in consultation with the Foundation.
- F. Section Meeting Planning – March meeting is canceled. A speaker is needed for April 16<sup>th</sup>. Future speakers may include Alex Hills, Denise Thorsen, Ed Jenkins (RRC), Tom Gurski, Mohammad Heidari.
- G. SB Engagement – UAA and UAF SBs filed annual reports and activity plans by the reporting deadline.
- H. Sustainable Energy Conference – June 2-5. Do we want an exhibit table? Cost is \$1,000. Provides admission to conference.

### VIII New Business

- A. EPICs Award -- Professor Osama Abaza of UAA for \$6,910. The award is for student project support. Too late to schedule this school year. Follow up about a presentation during Fall semester.

### IX Upcoming Events

- A. **Section Meeting: 19 March, 2025 – 3<sup>rd</sup> Wednesday, 11:30-1pm.** Tom Gurski, Blue Dot Motorworks. **CANCELED**
- B. **ExCom Meeting: 01 April, 2025 – 1st Tuesday, 6pm** via Zoom.
- C. **Section Meeting: 16 April, 2025 – 3<sup>rd</sup> Wednesday, 11:30-1pm.** TBA

### X Announcements:

### XI Adjourn: Meeting adjourned at 8:09pm.

Respectfully submitted,



Mitchell Roth, Vice Chair