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**FW: Meeting Summary for IEEE Alaska Section ExComm Zoom Meeting**

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**Robert Posma** <robert.posma@respec.com>

Tue, May 6, 2025 at 9:05 PM

To: Mitchell Roth &lt;roth.mitchell@gmail.com&gt;

Cc: "Smith, Jeremie" &lt;Jeremie.Smith@mbakerintl.com&gt;, Nolan Willis &lt;sudonerd@gmail.com&gt;, Ken Pigg &lt;ken@pigg.us&gt;, Gregory Gleason &lt;gleasong@unm.edu&gt;, Richard Wies &lt;rwwiesjr@alaska.edu&gt;, Robert Seitz &lt;rseitzak@aol.com&gt;

Mitch, Here is the report from AI Companion.

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**From:** Meeting Summary with AI Companion <[no-reply@zoom.us](mailto:no-reply@zoom.us)>**Sent:** Tuesday, May 6, 2025 9:02 PM**To:** Robert Posma <[robert.posma@respec.com](mailto:robert.posma@respec.com)>**Subject:** Meeting Summary for IEEE Alaska Section ExComm Zoom MeetingThe Zoom logo, consisting of the word 'zoom' in white lowercase letters on a blue rectangular background.**NEW**

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## Meeting summary for IEEE Alaska Section ExComm Zoom Meeting (05/06/2025)

**Quick recap**

The team discussed various topics including car maintenance issues, the passing of a colleague, and the agenda for the meeting. They also discussed the progress on the Oceans Conference, volunteering for a booth at a conference, updates on website changes, payment arrangements, and billing codes, and plans for upcoming events. Lastly, they discussed the need for a new advisor for the I Triple E system, the submission of meeting reports and a plan of action by UAA and UAF, and the upcoming elections for the fall semester at UAA and UAF.

### **Next steps**

- Ken to draft and send a message to the section requesting volunteers for the ASEC booth.
- Nolan to send out Ken's message to the section if Ken doesn't have the privileges to do so.
- Mitch to create a vTools announcement about the ASEC event and I triple E Alaska section's participation.
- Ken to follow up with Teresa regarding the GL codes for the website update payment.
- Robert Posma to pay for the ASEC conference booth registration.
- Nolan to check availability of the ACS conference room for the May 21st section meeting.
- Mitch to contact Chugach Electric about a potential speaker for the May 21st meeting.
- Bob to review the Oceans Conference schedule and identify potential speakers for the June 18th meeting.
- Ken to look into finding a speaker from the ASEC conference for the June 18th meeting.
- Robert Seitz to work on the grounding and bonding presentation for a future meeting.
- Richard to complete the formal process of becoming the UAF IEEE student branch advisor.

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### **Summary**

#### **Car Maintenance and Key Fob Issues**

In the meeting, Robert and Gregory discussed their experiences with car maintenance and key fob issues. Gregory shared his concerns about shipping his car and the dependency on electronic equipment. Robert mentioned a costly key fob replacement and the incompatibility of Outlook appointments with Apple devices. Nolan joined the meeting and confirmed his ability to present.

### **Condolences for Dave Roberts' Passing**

In the meeting, Nolan called the meeting to order and discussed the absence of Mitch. Robert Poma mentioned that Mitch had sent out the meeting minutes. Jeremie shared the sad news of the unexpected passing of Dave Roberts, a long-time friend and colleague. Jeremie also shared a personal story about Dave's sudden illness and death, emphasizing the importance of preventive medicine. The team expressed their condolences and shared their thoughts on the matter.

### **Scholarship Recipients and Meeting Agenda**

In the meeting, the team discussed the agenda for the meeting, with some changes made to accommodate Robert's schedule. They approved the agenda and the minutes from the previous meeting, with some amendments. The team also discussed the scholarship recipients, with Lars Guzan and Nadia Finley being the winners, pending their membership confirmation. The team decided to approve the scholarship recipients pending their membership and other criteria. The conversation ended with Nolan giving his report on a virtual meeting he had with the northwest area meeting.

### **Meeting Summary: Reporting, Budget, and Duties**

In the meeting, Nolan handed over the reporting to Ken, who was the past chair. Ken expressed his opinion about the importance of attending face-to-face meetings. Nolan then handed over to Mitch, who was unsure about his duties as vice chair or secretary. Nolan suggested that Mitch could continue with the secretarial duties. The team also discussed the budget, with Robert Poma reporting that they had \$49,000 in their account. They also discussed the payment for the ASEC conference, which was paid by Robert Poma. The team also discussed the AI report for Mitch and the treasurer's report.

### **Oceans Conference Planning and Updates**

In the meeting, Robert Seitz discussed the progress made on the Oceans Conference, which is set to take place in 2027. He mentioned that he has been working on updating the letter of intent and has received updates on hotel room dates and rates. Robert also mentioned that some organizations have shown interest in the conference, and they are considering the weeks of September and October for the event. He also discussed the need for a local organizing committee and the necessity of a theme for the conference. Nolan suggested the idea of a sustainability conference, but Robert pointed out that they

would need to develop a plan for it. The team also discussed the need for a laptop and other materials for the conference booth. Ken mentioned that there are resources available on the I Triple E USA website that could be used for the conference.

### **Volunteering for Conference Booth**

The team discussed volunteering for a booth at a conference. Ken volunteered to coordinate the volunteer schedule, and Nolan suggested sending out a message to the section to ask for volunteers. They also discussed how to notify their membership about the event, with Mitch suggesting an announcement in Vtools and a link to the actual event. Ken agreed to handle the volunteering part separately.

### **Website Changes, Payment Arrangements, and EPICS**

The team discussed updates on website changes, payment arrangements, and billing codes. They also addressed the status of the EPICS award processing and the handover of the gold panda. The section archives update was confirmed as completed. The team also discussed the grounding and bonding topic, with Robert Seitz expressing his need to catch up on it. Lastly, Ken proposed the idea of inviting candidates to talk at the annual meeting, but it was deemed too late for the current year.

### **Community Solar Project Update Meeting**

Mitch proposed a presentation on the community solar project, which is nearing completion. The project, designed by Chugach and built by Alaska Solar, is located near the substation south of Diamond Center. The subscription period ends next week, and the project has already been discussed in a webinar. Nolan expressed interest in the engineering aspects of the project, and Ken agreed to attend if it was presented from an engineering perspective. Nolan offered to host the meeting in person at his office, which has a conference room and necessary equipment. Mitch will contact the speakers to confirm their availability for the May 21st meeting.

### **Upcoming Events and Advisor Transition**

In the meeting, the team discussed plans for upcoming events, including a potential meeting in June and a possible guest speaker from the Asic conference. They also discussed the possibility of having a student engagement event in July, but decided to postpone it due to the school break. Ken volunteered to look into potential guest speakers for the June meeting. The team also discussed the need for a new advisor for the I Triple E system, with Richard agreeing to take over the role. They also discussed the submission of meeting reports and a plan of action by UAA and UAF, which should result in them receiving rebates. The team also discussed the upcoming elections for the fall semester at UAA and UAF. The conversation ended with a motion to adjourn.