The Institute of Electrical and Electronics Engineers, Inc. - Alaska Section
Anchorage, Alaska
https://r6.ieee.org/alaska/

# Executive Committee Meeting Minutes

06 May, 2025

**Zoom Meeting**
**6:00-7:30pm**

**Zoom Meeting ID: 988 3277 8456**
**Zoom PIN: 269832**

**Contact: Nolan Willis at 907-952-2491 if you have problems signing in.**

**I Call to Order –** Meeting called to order by Chair Nolan Willis at 6:09pm.

**II Attendance –** Nolan Willis, Ken Pigg, Mitch Roth, Robert Posma, Jeremie Smith, Richard Wies, Bob Seitz (left at 6:44p), Greg Gleason.

**III Adoption of Agenda** – Approved as presented.

**IV Approval of Minutes** – Minutes from the April 1, 2025 ExCom meeting were approved with minor corrections.

**V Officer Reports and Introductions**

A. Chair – Nolan Willis – Attended virtual meeting of Region 6/NW on April 22.
B. Past Chair –Ken Pigg – No report.
C. Vice Chair – Mitch Roth – Mitch will continue to perform duties od Secretary.
D. Treasurer – Robert Posma – Distributed report by email. 2024 Scholarship reimbursement received. Rebate due in May. Website update funds added to budget. ASEC payment in the works.
E. Secretary – Jeremie Smith – Jeremie will continue to perform duties of Vice Chair.
F. At-Large Members:
   - Bob Seitz – Recovering from pneumonia. Preparing for ASEC and OCEANS 27.
   - Gregory Gleason – Greg is back from travel.
G. PES Chair – Richard Wies -Rich has replaced Dejan Raskovic as UAF SB Advisor. PES listed as co-host on Power System Stability webinar. Mitch attended.

**VI Action Items**

A. OCEANS 27 – Bob reviewing OCEANS 17 files. Estimated attendance is 750 members. A Letter of Intent for dates in Sept/Oct was submitted with hotel and Dena'ina Center links. Looking for OES members for Local Organizing Committee. OES has oversight. Local committee determines program and theme. Bob Seitz volunteered for Genral Chair. Other positions needed are Exibits Chair and Finance Chair. More details to come if proposal is accepted.
B. ASEC – June 2-5 in Anchorage. Invoice for booth was submitted for payment. Bob is ordering membership materials. Posters and videos are needed for the display. Mitch will list ASEC in vTools with registration link for booth volunteers to sign up. Ken will organize booth staffing.

**VII Old Business**

A. Website Updates – Statement of work with Khahn Luu Design Team is approved. Still trying to obtain billing codes so work can begin.
B. IEEE Awards – Gold pan and plaque for Mark Ayers are ready. Ken will arrange to present the awards to Mark Ayers at a future meeting or banquet.
C. EPICS --. Professor Osama Abaza of UAA awarded $6,910. The funds have been passed through to UAA. Robert will follow up and schedule a Fall semester kick-off presentation with student participation in September.

DRAFT

D. AK Section Archives – Ken has uploaded past treasurer reports from 2020-2023. Ken will follow up with Robert to bring archives up to date.
E. Scholarships – UAA recipient is Lars Goozen; UAF recipient is Nadia Finley. Rich moved to approve both recipients, subject to conditions of the awards. Passed 7-0. Mitch is gathering contact and bio information. IEEE Foundation has converted founding documents to a new format. They need to be reviewed and updated by the Section in consultation with the Foundation. Mitch will provide draft changes to Ken for review.
F. Section Meeting Planning –May – Need speaker. Bob Seitz on Grounding/Bonding? Nolan will reserve conference room for hybri meeting. Mitch will contact Chugach Electric about Community Solar. June – Speaker from ASEC (Ken)? July – Alaska Remote Imaging/Alex Hills/Denise Thorsen (UAF)? August -Ken has confirmed Ed Jenkin (RRC). September – EPICS project fall semester kickoff.
G. SB Engagement – UAF and UAA submitted work plans; expecting rebates.

**VIII New Business**

A. None.

**IX Upcoming Events**

A. **Section Meeting: 21 May, 2025 – 3rd Wednesday, 11:30-1pm.** TBA
B. **ExCom Meeting: 03 June, 2025 – 1st Tuesday, 6pm** via Zoom.

**X Announcements:**

**XI Adjourn:** Meeting adjourned at 7:58pm.

Respectfully submitted,

Mitchell Roth, Vice Chair

DRAFT