IEEE Dallas Section – ExCom Meeting

**Date**: June 10, 2025 | Tuesday

**Time**: 08:00 PM – 09:00 PM CST

**Attendees**:

* Robert Shapiro
* Morgan Kiani
* Saurabh Yadav
* Dona Maria Jose

**Discussion Points**

* IEEE Dallas Section ExCom team was briefed by Saurabh Yadav about discussions related to Website and Social Media meeting held on June 09, 2025.
  + Website Re-architecture:
    - Approved to proceed with Website revamping effort in collaboration with other sections. Template will be approved by IEEE Dallas Section ExCom before being published to production.
  + LinkedIn Promotion:
    - Not Approved for promoting Dallas Section IEEE LinkedIn page via email.
  + Section Newsletter:
    - Recommendation to use this schedule for section newsletters - Monthly in Spring and Fall and once in Summer. To be revisited when a template is available from Website and Social Media Committee.
  + School and University Engagement:
    - For Dallas Section relationship with schools and universities (UTD, SMU, Community College) has to be managed by Student and Young Professional Committee.
    - Morgan is trying to connect with SMU. We have relationship with UTD is through student chapters, societies.
    - UTD relationship to be handed over by Morgan to Student and Young Professional Committee but Dallas Section ExCom team needs to be kept in loop.
    - Morgan to continue building the relationship with SMU which will eventually be passed on to Student and Young Professional committee.
* **IEEE Day**: Morgan mentioned that we need to request IEEE Dallas Section members seeking inputs / ideas for IEEE Day which is happening in October 2025. Decided in meeting that this needs to be incorporated under newsletter communication. Owner: Saurabh Yadav and Website / Social Media Committee
* **Action Item:** Next in-person gathering between Dallas Section ExCom, Chapter Leaders and Society leader to be planned for **August 20, 2025**. **Owner**: Saurabh Yadav.
* **Action Item:** Senior member upgrade event to support November 2025 review: Virtual event in August 2025 and an in-person event in September 2025. **Owner**: Industrial Relations Committee; Morgan to connect with committee chair.
* **Action Item:** Awards event to be planned for September or October 2025. **Owner**: To be decided.
* **Elections:** Bob and Morgan to get clarity on Dallas Section ExCom and Volunteer elections for 2026. **Owner**: Bob and Morgan
* **Treasury:** Request from one of the chapters for the event which was held; limited information and Dona has sent email asking for details. **Action Item:** Communication about budget approvals and process needs to be sent to chapter leaders, students and young professionals. **Owner:** Bob and Morgan