



The Institute of Electrical and Electronics Engineers, Inc. - Alaska Section
Anchorage, Alaska
<https://r6.ieee.org/alaska/>

Executive Committee Meeting
17 February, 2026



Zoom ID: 988 3277 8456
PIN: 269832

Zoom Meeting
6:00-7:30pm

Contact: Ken Pigg at 907-887-3341 if you have problems signing in.

- I Call to Order** – Meeting called to order by Vice-Chair Ken Pigg @ 6:07pm.
- II Attendance** – Nolan Willis, Ken Pigg, Mitch Roth, Gregory Gleason, Robert Posma, Eleonora Stadtmüller, Patrick Rider, Brian Charbonneau.
- III Adoption of Agenda** – Added honorarium for speakers.
- IV Approval of Minutes** – Minutes for the January 31, 2026 meeting were approved as submitted.
- V Officer Reports**
 - A. Chair – Jeremie Smith – Absent.
 - B. Past Chair – Nolan Willis – Organizing transfer of IEEE property to Jeremie.
 - C. Vice Chair – Ken Pigg – No Report.
 - D. Treasurer – Patrick Rider – Difficulty gaining access to NextGen for year-end financial reporting.
 - E. Secretary – Mitchell Roth – No Report.
 - F. At Large Members:
 - Brian Charbonneau – Introduced himself to group. EIT at ASRC. Working on PE Prior experience in physics, oil field employment. Born in AK, attended ASU.
 - Gregory Gleason – No report.
 - G. PES Chair – Richard Wies - Richard has resigned as PES Chair and UAF SB Advisor for health reasons. A new PES Chair is needed.
 - H. UAA Student Advisor - Pradeeban Kathiravelu - Absent
 - I. UAF Student Advisor - Rich Wies – UAF SB has been active. Dajan Raskovic will serve as SB Adviser.
- VI Action Items**
 - A. Operations Manual Review – Adopted in 2021 after Bylaws repealed. Ken led a review of the Ops Manual. There were questions about the voting status of the Student Activities Chair, the Past-Chair and the Past-Treasurer. The discussion was continued until March for further investigation. The review was completed with no changes proposed.
 - B. Student Engagement – Eleonora contacted Dom at UAF and Brian at UAA. The SB reporting deadline is March 15. Pradeeban is undecided about IEEEExtreme for 2026. He requests an increase in the food budget if the event is held this year.
 - C. 2026 Budget – Patrick needs Quicken reports for 2025 from Robert. Ken led a review of 2025 actual expenses to produce a draft 2026 Budget. Ken will clean up the draft and work with Patrick to present the final version at the March meeting.
 - D. Section Meeting Schedule – Ken is working on a speaker for March.
 - E. E-Week – Banquet is Saturday, February 28. Plans for banquet attendance were finalized.
 - F. Membership Development – Bob Seitz is currently listed as Professional Activities Chair. It is unclear which role he wants.
 - G. Election Committee – Mitch has updated the Officer reporting in vTools..

VII Old Business

- A. OCEANS 27 — Ken joined Oceanic Engineering Society and volunteered as conference Treasurer. The advantages of Section co-sponsorship were discussed. If Section takes a financial interest in the conference, then profits (or losses) are split with the Section.
- B. Audit Status —An Audit Committee consisting of Ken, Patrick, Gregory and Robert was established and will set up a meeting when the 2025 closeout is complete.
- C. IEEE Credit Card — Chair and Treasurer need to file requests for credit cards to replace those of past officers.
- D. 2025 Closeout — Financial reporting deadline is February 28. Student Branch and meeting reporting deadline is March 15.
- E. Website Updates — Mitch updated the Officers web page. Eleonora now has admin access. Mitch and Eleonora will meet to discuss the website status and upgrades.
- F. Past-Treasurer — Discussion of Past-Treasurer vs Treasurer-Elect postponed to March.
- G. ASEC Conference — May 19-21, 2026 at the Dena'ina Center. Do we want an exhibitor table like last year? Postponed.

VIII New Business

- A. IEEE Scholarships — Mitch will send announcements to UAA and UAF.
- B. Speaker Honoraria — Postponed to March

IX Upcoming Events

- A. **Section Meeting: 20 February, 2026** — 3rd Friday. Ben Kellie, Applied Atomics, 11:30-1:00pm hybrid at UAA.
- B. **ExCom Meeting: 03 March, 2026** — 1st Tuesday. Virtual via Zoom, 6:00-7:30pm.

X Announcements:

XI Adjourn: Meeting adjourned at 8:33pm.

Respectfully submitted,



Mitchell Roth, Secretary