



Executive Committee Meeting Report

February 3, 2026, 6:00PM, Virtual Only

A. Call to Order – Meeting starts 6:07 -:Attendance:

	Officers - Voting		MAL - Voting		Group Chairs -Voting		Non-Voting
X	Jarrad Henson – C	X	Jian-yu Lu	X	Bob Toth	X	Jackson Dinsmore (SC)
X	Ed McConnell – VC		Tom Papademos	X	Steve Root		Sid Mahesh (SVC)
	Shayne Brown – S	X	Liang Cheng		Raghav Khanna		Tyson Garner (ST)
X	Ryan Goolsby – T/IPC	X	Nijam Robert Uddin		Jessica Bollin-Smith		Scott Ritchie (SS)
		X	Brandon Boltz	X	Bill Hoyt		(S_) = Student Officer
		X	Bryan Curtis			X	Nathan Ahrens
						X	Rick Chmelovski
							(Quorum = 7)

We shall strive to Inspire, Empower, Enable, and Engage our members and our community through the things that we do.

Get people to say, “I’ve got to be part of that!”

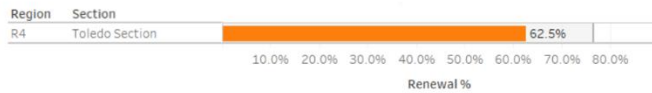
B. Officer Reports

- a. SecretaryShayne Brown
 - i. Motion to accept the January 6,2026 meeting Minutes with modifying Liang Chang’s name.
 - ii. Motion: Nijam Robert Uddin
 - iii. Second: Bryan Curtis
 - iv. Motion passed.
 - v. Steve Root, Bob Toth and Brandon Boltz abstained
- b. TreasurerRyan Goolsby
 - i. Motion to save the February Treasurer’s Report for future audit.
 - ii. Motion: Steve Root
 - iii. Second: Nijam Robert Uddin
 - iv. Motion passed
- c. Vice Chair.....Ed McConnell
 - i. No report
- d. Chair.....Jarrad Henson
 - i. No additional report

C. New Business

- a. MGA Call for Nominations was noted.
- b. MD Section Recruitment Goal Progress
 - i. The recruitment goal, as of 1/9/26, is 43 members (currently at 28%) and the retention goal is 76.4% (currently at 58.0%). UPDATE PER Jarrad revised numbers.

Membership Progress towards Goal
On Goal are shown in **Green**



Current Year vs Prior Year

■ Current Yr Actual ■ Prior Yr Actual

Compare to (Prior Yr)

2025



Membership Progress towards Goal
On Goal are shown in **Green**



Current Year vs Prior Year

■ Current Yr Actual ■ Prior Yr Actual

Compare to (Prior Yr)

2025



- c. UT IEEE Student Branch Resume Review – February 10th 7pm. The Student Section is asking for volunteers to assist the students in properly preparing for the Career Fair. Jarrad Henson and Bill Hoyt will help. Jackson will forward the Introduction slide show for comments. Parking will need to be set up.
- d. 2026 IEEE Sections Congress – Recommendation Suggestions due by Feb 21, 2026.
 - i. Ed McConnell will work with Jarrad to submit a suggestion that Continuing Ed be provided using topics from IEEE Conferences. This would provide PDH and opportunities and may increase interest in conferences.

D. Old Business

- a. 2026 Toledo Section Budget Approval
 - i. The 2026 Budget was presented. The Discretionary Spending Limit is listed.
 - ii. The limit is recommended to be \$150 per transaction. Instead of \$100.
 - iii. Motion was presented to accept the proposed 2026 Budget with discretionary expenditures of \$150 per transaction listed.
 - 1. Motion: Bill Hoyt
 - 2. Second: Nijam Robert Uddin
 - 3. Motion passed.
- b. 2025 Administrative Reporting
 - i. Financial Report – Ryan has submitted. He is working to make certain that it is confirmed.
 - ii. Meeting Report – All business and technical meetings have been reported
 - iii. Officer Report – Jarrad has submitted.
 - iv. PES Reports – Bob Toth submitted the report and it has been accepted. Bob noted thanks for the assistance he received.
- c. Young Professionals Chair – Nathan Ahrens is interested in serving as the Chair.
 - i. Motion to accept Nathan Ahrens as Young Professional Chair.
 - ii. Motion: Ryan Goolsby
 - iii. Second: Bob Toth
 - iv. Motion passed.
- d. IEEE Fellow Nomination Deadline – 2/7/2026
 - i. Must be a Senior Member to be nominated to Fellow.
 - ii. Keep in mind for next year and in the future.
 - iii. 1% of our section membership is Fellows.
- e. Engineers Week Banquet in February – 2/26/2026
 - i. The table is reserved. A check was submitted instead of on-line payment to save service charges.
 - ii. Sponsorship has been submitted.
 - iii. The registration has been posted on V-Tools.
 - iv. As of 5:00 PM 2/2/2026, 8 of 10 spots are reserved.
 - v. Names with dietary requests must be submitted prior to the event, by Tuesday 2/24.

- f. 2026 Science Kits for Public Libraries (SKPL)
 - i. Bryan Curtis wrote to the Region 4 leader of this program. He requested current information. With this information, Bryan will address the program with the library system.
- g. The Social event was good and attendance has grown. Friday night may have worked better. It is getting some recognition.
- h. Do we want to offer or get some IEEE Shirts? This can be discussed in the Student Section and considered further.

E. Chapter/Affinity Group Updates

- a. IASJarrad Henson
 - i. No update Jarrad Henson continuing Chair
- b. Computer/Controls.....
- c. PowerBob Toth
 - i. PES Day 4/22. Bob is working with Steve Root to identify a program. Bob Toth continuing Chair
- d. Young Professionals..... Nathan Ahrens
 - i. Considering future programs
- e. WIE Jessica Bollin-Smith
 - i. No Report

Committee Updates

- a. Membership Development Jian-Yu Lu
 - i. This is the last report before Arrears. Membership is 1 more than this time last year. Getting positive growth in the student areas.
- b. PACE Tom Papademos
 - i. No Report
- c. Student Activities Raghav Khanna
 - i. No Report
- d. Webmaster..... Bill Hoyt
 - i. Will be sharing at UT.
- e. Technical Programs Steve Root
 - i. Steve Root confirmed continuing
 - ii. IEEE Distinguished Lecturer Program – by Chapter
 - iii. Power Electronics @ University of Toledo – Dr. Khanna - Not actively pursuing.
 - iv. Unlocking the Power of Online Partial Discharge Inspections – 2/19/26 Virtual right now 11 registrations. Jorge Rivera
 - v. UFFC-S Society Distinguished Lecturer – Dr. Wear
 - vi. High Temperature Superconductors – Michael Leity possible for “PES Day”
 - vii. GPS Satellite & Navigation – Dr Burt
 - viii. Davis Besse Tour – Mandy Nagle Vistra Corp
 - ix. Tours – Gary Border Neil Armstron Test Facility in Sandusky, First Solar Facilities
 - x. AI Talk - Keith Instone

G. Roundtable Discussion

- a. Next ExCom meeting Tuesday, March 3, 2026, Byblos
- b. Bill Hoyt
 - i. Working with Tech Toledo Website to cross share information
- c. Nathan Ahrens
 - i. Is looking at the Grad student list. Nathan has not met many of them.
- d. Voting Members are now 16. Quorum will be 9. Talking to Jessica about activity.
- e. Nijam Robert Uddin
 - i. Mentioned that activity and communication keep members aware and active.
- f. EECS is considering the Synergy Event for September 2026. Hoping to reach more industry, students and grad students. The goal is a Regional Symposium highlighting UT EECS and IEEE. Bill Hoyt will be available to assist.

H. Adjournment motion to adjourn Steve Root moved/Bob Uddin 2nd 7:45

Month	Key Deadlines & Events	Administrative & Planning Tasks
January	MATHCOUNTS: School/Chapter competitions typically begin (Jan–Feb). Jan 1: Fiscal Year Begins.	• Confirm Officers: Verify all Committee, Chapter, and Affinity Group chairs are reported in vTools. • Set Membership Development Plan: Define goals for recruitment and recovery. • 1099 Forms: Complete if required (for payments >\$600). • Review: Condition of Section Program Calendar.
February	Feb 19: University of Toledo Engineering Career Expo (Savage Arena). Feb 20 (3rd Friday): Deadline for 10% Timeliness Bonus (Financial, Meeting, and Officer reports due). Feb 22–28: Engineers Week (E-Week). Feb 28: Hard Deadline for Annual Financial Report.	• Financials: Ensure financial report is filed in NetSuite/vTools. • Budget: Approve yearly budget. • Engagement: Identify highlights for Engagement Plan. • Events: Plan WIE Conference attendance.
March	Mar 15: Hard Deadline for: - Annual Officer Reports - Annual Meeting Reports - Report of Section Elections	• Student Awards: Review and approve student awards.
April		• Student Awards: Arrange presentation logistics. • Conferences: Plan attendance for Young Professionals (YP) Leaders Conference and WIE International Leadership Conference (ILC).
May	TBD (Likely May/June): WIE International Leadership Conference (ILC).	
June		• Institute Night: Begin planning. • Elections: Form Election Committee (Must be appointed every year). • Awards: Awards Committee to solicit nominations for Section Awards. • Events: Plan attendance for WIE Conference; Start IEEE Day planning.
July		• YP: Young Professionals Leaders Conference (if applicable). • Elections: Election Committee to verify candidate eligibility (active member, correct grade).
August	Aug 1: Deadline for elections to be "underway".	• Elections: Election Committee reports and approves First Slate of Candidates. • Awards: Awards Committee prepares for Section Awards.
September		• Elections: Announce First Slate of Candidates to membership; Announce Petition Period (Recommended 30 days). • Membership: Start 2027 Membership Development Plan.
October	Oct 6 (1st Tuesday): IEEE Day. Oct 31: WIE International Leadership Summit proposals often due.	• Elections: Announce Final Slate of Candidates & Open vTools Ballot (Must remain open min. 2 weeks). • Institute Night: Finalize assignments (Programs, Set-up, Awards, Honorarium).
November	Nov 15: Approximate deadline to close elections (must be done by Dec 15).	• Events: Institute Night. • Elections: Announce Election Results to membership and report to MGA.

Month	Key Deadlines & Events	Administrative & Planning Tasks
December	Dec 15: Absolute deadline for completing elections. Dec 31: Fiscal Year Ends.	• Planning: Review Administrative Calendar for the coming year. • Reporting: Report Officer Changes for 2027 via vTools within 20 days of election.

MATHCOUNTS INFO:

FACILITY

1610 N Westwood Ave

Toledo, OH 43607

COORDINATOR: Daniel Stark

Dan.Stark@rlgbuils.com

COORDINATOR: Bernadette Caris

BCaris@ttlassoc.com

COORDINATOR: Adrienne Taylor

Ataylor@ssoe.com

2025 E-Week Info:

<https://tspeohio.com/eweek>

More info coming soon